



# NIKAH REQUEST FORM

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Requested Date of Nikah \_\_\_\_\_ Requested Time of Nikah \_\_\_\_\_

Address of Ceremony: \_\_\_\_\_ Islamic Center of Greater Cincinnati      Other: \_\_\_\_\_

**Procedures for a Nikah at ICGC includes understanding and agreement to the following:**

- 1) I will obtain a *marriage license* from the local Ohio county courthouse submit it before the date of the Islamic marriage.
- 2) I will complete the Marriage Profile and Application Form and submit this no later than *seven days* before the date of the marriage.
- 3) My fiancé and I will provide *two witnesses* for the Islamic ceremony.
- 4) I will pay the following fee by check, cash or credit card no later than seven days before the date of the Nikah:

**Nikah Service Fee: \$300**

**I understand that there is *NO INSTANT NIKAH* without preparation and ICGC will not proceed with the Nikah until all paperwork has been submitted, premarital counseling has been completed, and all logistical matters have been completed.**

As a service to you and to comply with the State requirements, the completed marriage documents of a Nikah performed by ICGC will be sent by us to be registered in the Ohio County where the marriage permit was obtained, to be recorded as a legal marriage. ICGC takes no responsibility for any changes or additional regulations that the county or state may issue from time to time.

**I have read and understand the procedures for marriage through the Islamic Center of Greater Cincinnati. By selecting the box below, I agree to complete the procedures as stated above.**

**I agree.**   Signature \_\_\_\_\_      Date \_\_\_\_\_

**Appointment: Call Imam at (313) 231-4753 or email [imam@icgc.us](mailto:imam@icgc.us)**

----- **OFFICE USE ONLY** -----

Application Received on \_\_\_\_\_ by \_\_\_\_\_

License Received on \_\_\_\_\_ by \_\_\_\_\_

Payment Received on \_\_\_\_\_ by \_\_\_\_\_

Payment Method: Cash \_\_\_\_\_   Check \_\_\_\_\_   Credit Card \_\_\_\_\_

Person to Perform Nikah: \_\_\_\_\_